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28 December 1919.

TO: Chief, Security Control Staff.

Subject: Revising CIA security regulations manual

- l. In the near future, I plan to begin re-writing the CTA Security Regulations Manual. I have been compiling voluminous notes, together with Physical Security Admin. Instructions which have been issued incepublication of the existing manual. The changes I have in mind to not alter the basic principles of physical security in CTA, but consist in the main of additions, improvements, modifications, clarifications, and certain procedural changes designed to effect a more practical and effective approach with respect to several physical security requirements. In addition, of course, the new admin. instructions will be incorporated. The revised draft, when complete, will be submitted to your office for comment.
- 2. I believe however, that your office is the appropriate authority to re-write paragraphs 1 to 3 inclusive, incorporating policy declarations, both published and cral, which have been made since release of the current manual. The paragraphs referred to are attached.
 - 3. Your comments would be appreciated.

STATINTL

Chief, Physical Security Branch.